

Cornville Community Association

Planning & Zoning Committee Operations

Committee: The Cornville Community Association Planning & Zoning Committee was established in January 2003, primarily to update the Cornville Community Plan. It currently consists of fourteen volunteers, who meet once a month. Over time, the committee has gradually taken on more responsibility for the review of various proposals referred by the Yavapai County Development Services Department. Depending on time available, the committee reviews and responds to as many requests as possible. All committee recommendations are reported to the Community Association Board of Directors before responses are sent to the County. If the Committee and/or Board think an item is of wider community concern, it is placed on a community meeting agenda for information and reactions.

Committee Meeting Schedule: Committee meetings are held on the first Wednesday of each month, one week before the Cornville Community meeting, and two weeks before the Yavapai County Planning & Zoning Commission meets in Cottonwood. This schedule was set up to help the Association respond to County requests in a timely way. Still, the timing of requests and scheduling of hearings often make it difficult to attend and/or prepare comments on time.

What the Committee Reviews: The Committee sometimes meets with potential applicants for use permits or variances (upon request); and receives official notices of actions that are new or inconsistent with current zoning and the community plan. Following are the kinds of notices that the Association receives from Yavapai County for review and comment:

- Proposals for Zone Changes
- Applications for Use Permits
- Proposed Ordinance Amendments
- Requests to Waive Ordinance Requirements
- Appeals of County Decisions

What the Committee Does NOT Review: The committee is not notified of applications for building permits or other actions that are consistent with current zoning and the community plan.

Committee Agendas Meeting Notes: The chairman generally prepares a meeting agenda a week in advance of the monthly committee meeting and sends it to Committee and Board members. Within a week after each meeting, notes are prepared and sent to the Committee and Board Members and (beginning in 2004) posted on the website www.greatercornville.org. The committee chair generally reports relevant actions and hearing dates at community meetings. However, a more concerted effort will be made to provide a complete report of committee actions and post information in the community and on the website.

Yavapai County Meeting Schedule: The Yavapai County Planning & Zoning Commission meets twice monthly, on the first (in Prescott) and third Wednesday (in Cottonwood), at 9:30 a.m. The Board of Supervisors also meets twice monthly on the first (in Prescott) and third Monday (in Cottonwood), at 9:00 a.m. The Board of Adjustments and Appeals for District 3 meets on the third Thursday in Cottonwood at 10 a.m. if there is a variance or appeal to consider. Agendas are posted during the week prior to meetings and notices are posted at post offices, libraries and on the County website.

To Learn More: Individual residents are encouraged to become familiar with County processes and voice their views! A good way to learn about Yavapai County is to visit its website at www.co.yavapai.az.us. For more specific information about planning and zoning matters call 639-8151 in Cottonwood. (April 2005)